



# SFS Coach

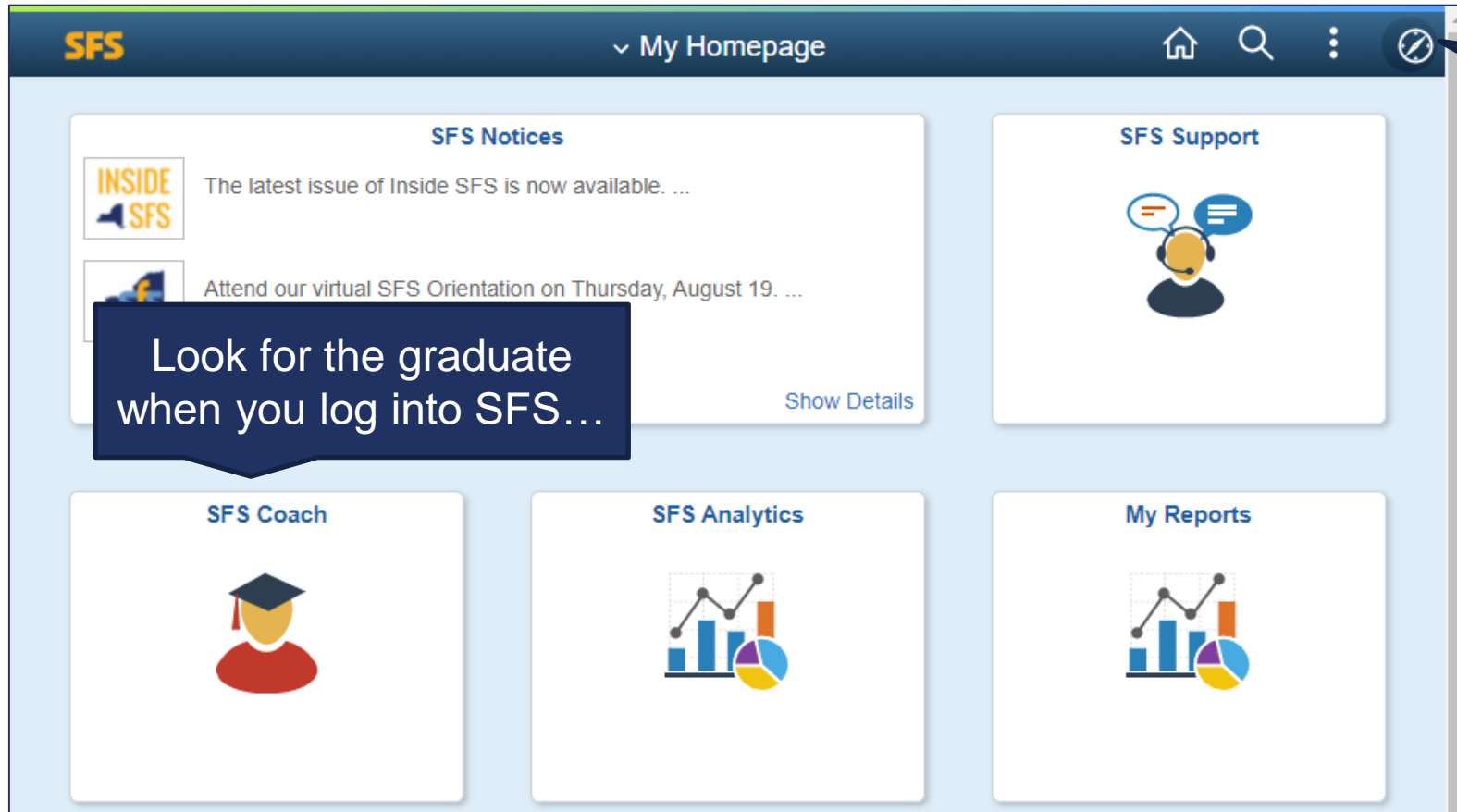
Help When You Need It

# SFS Coach – Overview

- SFS Coach contains the core, foundational training for new and experienced SFS users.
- SFS Coach is available to all individuals with an SFS agency portal login.
- Train while you work:
  - Keep SFS Coach open in a separate tab while you continue your work in SFS.
- The SFS Coach repository includes over 1000 topics and materials.

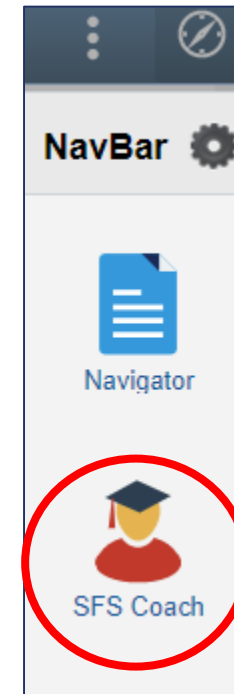


# SFS Coach – Available from Anywhere in SFS



Or, click the NavBar to access Coach from any page in SFS.

Look for the graduate when you log into SFS...



# SFS Coach – Search Page

The screenshot shows the SFS Coach Search interface. At the top, there is a dark blue header with the text "SFS Coach Search" and navigation icons for home, search, and a menu. Below the header, the page title "SFS Coach - User Learning Center" is displayed. The main content area is titled "Search Trainings - Access SFS user training and materials". It features three search filters on the left: "Process Area", "Training Material", and "Training Type", each with a blue information icon and a search input field with a magnifying glass icon. To the right, there is a "Keyword(s)" search field with a blue information icon and a "Search" button with a blue information icon. Two callout boxes provide instructions: one points to the information icon on the "Keyword(s)" field, and another points to the magnifying glass icon on the "Process Area" field.

**SFS Coach Search**

**SFS Coach - User Learning Center**

**Search Trainings - Access SFS user training and materials**

Process Area *i*

Training Material *i*

Training Type *i*

Keyword(s) *i*

*i*

Not sure how to get started?  
Click the blue "i" information button for a description of the search field.

Click the magnifying glass for a list of options to search by.

# SFS Coach – A Multimedia Resource

- Did you know that SFS Coach includes job aids, training videos, PowerPoint presentations, reference materials, and Report and Query guides?
- Once you search, keep an eye on the training type, as well as the description for detailed information about that particular resource.

**Search Results**

1-15 of 42 | View All

	Process Area	Training Material	Description	Training Type
1	SFS	<a href="#">Coronavirus_COVID-19_FAQs</a>	Coronavirus 2019 (COVID-19) Frequently Asked Questions	SFS EVENT
2	SFS	<a href="#">SFS_Newsletter_2019_October</a>	SFS Newsletter - October 2019	SFS EVENT
3	SFS	<a href="#">SFS_Newsletter_2020_February</a>	SFS Newsletter - February 2020	SFS EVENT
4	SFS	<a href="#">SFS_Newsletter_2020_April</a>	SFS Newsletter - April 2020	SFS EVENT
5	SFS	<a href="#">Orientation_to_SFS</a>	This orientation session will familiarize users with SFS resources, support options,	SFS EVENT
6	SFS	<a href="#">July_Software_Release_Guide</a>	July Software Release Guide	SFS RELEASE
7	SFS	<a href="#">Summer_Release_Guide_2020</a>	The new SFS software release, available in July 2020, will build upon the	SFS RELEASE
8	SFS	<a href="#">Statewide Financial System 101</a>	Foundational understanding of the Statewide Financial System (SFS). This course	SELF-PACED TRAINING
9	SFS	<a href="#">Statewide Financial System 205</a>	...	SELF-PACED TRAINING
10	SFS	<a href="#">JAA-SFS205-001</a>	...	JOB AID
11	SFS	<a href="#">JAA-SFS205-002</a>	Personalizing Your SFS Homepage	JOB AID

The training type (or type of material)

A description of the resource

# Now Available in SFS Coach – Excel Tools & Templates

- Excel tools and templates currently published on SFS*Secure* are now available directly in SFS Coach.
  - This includes Excel-to-CIs, Excel Uploads, and Excel Templates.
- These tools and templates are all associated with the new **Training Type of Resource Tool**.
- These resources will transition exclusively to SFS Coach in January 2022.

**Search Trainings - Access SFS user training and materials**

Process Area	<input type="text"/>	🔍
Training Material	<input type="text"/>	🔍
Training Type	RESOURCE TOOL	

**New Training  
Type for Excel  
Tools & Templates**



# SFS Coach Demonstration

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# Questions and Answers