

Office of the New York State Comptroller  
 BUREAU OF STATE PAYROLL SERVICES  
**INSTITUTION PAYROLL CALENDAR**  
**APRIL 1, 2024 - APRIL 30, 2025**  
**LAG**

**NEW FISCAL YEAR... 2025-26**

Period No.

Period No.

Period No.

▼

APRIL 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	H	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

▼

APRIL 2025						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Payday is the Thursday two weeks after the end of the payroll period. When a payday falls on a holiday, the check will be dated the previous day.

☐ = PAYROLL PERIOD ENDING DATE

**H = HOLIDAY**

**INSTITUTION AGENCIES 2024-2025**  
**ON A LAG BASIS**

(Refer to Payroll Bulletin for Submission Dates)

2

MAY 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	H	28	29	30	31	

16

NOVEMBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	H	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	H	29	30

5

JUNE 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	H	20	21	22
23	24	25	26	27	28	29
30						

19

DECEMBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	H	26	27	28
29	30	31				

7

JULY 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	H	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

21

JANUARY 2025						
SUN	MON	TUE	WED	THU	FRI	SAT
				H	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	H	21	22	23	24
25	26	27	28	29	30	31

10

AUGUST 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

23

FEBRUARY 2025						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	H	18	19	20	21	22
23	24	25	26	27	28	

11

SEPTEMBER 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

24

MARCH 2025						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**PAYROLL PERIOD**

- No. 1 April 4 - April 17
- No. 2 April 18 - May 1
- No. 3 May 2 - May 15
- No. 4 May 16 - May 29
- No. 5 May 30 - June 12
- No. 6 June 13 - June 26
- No. 7 June 27 - July 10
- No. 8 July 11 - July 24
- No. 9 July 25 - August 7
- No. 10 August 8 - August 21
- No. 11 August 22 - September 4
- No. 12 September 5 - September 18
- No. 13 September 19 - October 2
- No. 14 October 3 - October 16
- No. 15 October 17 - October 30
- No. 16 October 31 - November 13
- No. 17 November 14 - November 27
- No. 18 November 28 - December 11
- No. 19 December 12 - December 25
- No. 20 December 26 - January 8
- No. 21 January 9 - January 22
- No. 22 January 23 - February 5
- No. 23 February 6 - February 19
- No. 24 February 20 - March 5
- No. 25 March 6 - March 19
- No. 26 March 20 - April 2

**CHECK DATES**

- May 2
- May 16
- May 30
- June 13
- June 27
- July 11
- July 25
- August 8
- August 22
- September 5
- September 19
- October 3
- October 17
- October 31
- November 14
- November 27
- December 12
- December 26
- January 9
- January 23
- February 6
- February 20
- March 6
- March 20
- April 3
- April 17

