

View Direct Deposit Account Details

Now that you have online access to your paycheck information, you are able to view your biweekly direct deposit account information online.

1. Enter your username and password.
2. Click **Sign In**.

Please login after reading the [Acceptable Use Policy](#) below

NY.gov ID

Username:

Password:

Sign In

Forgot your [Username](#) or [Password](#)

[NY.gov ID - Terms of Service](#)

[Agency Assistance & Contact Information](#)

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NEW YORK STATE
Agencies Services
App Directory
Counties
Events
Programs

NOTE: If you have never logged into NYSPO before, please check out the [NYSPO Enrollment and Access](#) job aid or contact your agency coordinator.

3. Click **View Direct Deposit Account(s)** in the left menu.

Office of the State Comptroller
Online Services
NYS Payroll Online

New York State Comptroller
Thomas P. DiNapoli

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NYS Payroll Online

- [View Paycheck](#)
View your past and present pay stubs.
- [View Direct Deposit Account\(s\)](#)
View your direct deposit account details.
- [Go Paperless](#)
Opt In/Out of receiving printed pay stubs and/or W-2s.
- [Update Tax Withholdings](#)
View and update your Federal, State, and Local tax withholding information.
- [View W-2](#)
View and print your past and present W-2s.
- [Update Email Addresses](#)
View and update your email addresses.
- [How Can We Improve This Site?](#)
Take a quick survey and share your thoughts.

NYS Payroll Online Help

NYS Payroll Online Availability
24 hours a day, 7 days a week
Maintenance Downtime: 3rd Sunday of the Month

Payroll News

IRS Urges Taxpayers to Complete a Paycheck Checkup

Earlier this year, you may have noticed a slight increase in your net income. The United States Congress passed the *Tax Cuts and Jobs Act* which made significant changes to taxation laws that could affect taxpayer payroll withholdings. Having too little tax withheld could result in an unexpected tax bill or penalty when you file your 2018 taxes.

The Internal Revenue Service (IRS) and the NYS Office of the State Comptroller (OSC) encourage all employees to complete a "paycheck checkup" to make sure you have the right amount of tax withheld from your paycheck. To help you perform this checkup, the IRS has made the [IRS Withholding Calculator](#) available. The IRS Withholding Calculator will help you determine if you need to make changes to your tax withholdings.

According to the IRS, taxpayers in the following categories should conduct a "checkup" immediately:

- Those who itemize their deductions on Schedule A of the Form 1040
- Households with two wage earners
- Taxpayers with incomes from multiple sources
- Taxpayers with complex tax profiles

Tips to avoid tax surprises:

- Complete a "paycheck checkup"
- Talk to a tax professional
- General rule: the fewer withholding allowances, the higher the tax withholding

NOTE: If you work for more than one State agency, then select the **Job Title** on the **Select Job Title** page to open the **Direct Deposit** page.

Job Title	Department
COLLEGE ASST.	Baruch College Hrly
ADJ LECT HRY	Graduate College Adjunct
ADJUNCT ASST PROFESSO	Baruch College Adj

NOTE: If you are not currently enrolled in direct deposit and have no banking information on file, you will receive the message below. Included on this page is a link to the direct deposit enrollment form and instructions. If you want to participate in direct deposit, complete this form and give it to your payroll administrator.

You are not currently enrolled for direct deposit. Click [here](#) to download the direct deposit enrollment form and instructions.

View Your Direct Deposit Account(s)

On the **Direct Deposit** page, you can see detailed information about all of your current direct deposit accounts.

1. Deposit Order indicates the priority that your net pay will be deposited into multiple accounts. Deposit Order allows only values in increments of 100 with an end value of 999.
 - i. Example: Deposit Order 100 = First Account Processed
Deposit Order 999 = Last Account Processed
2. Click **Opt In/Out of Printed Pay Stubs** to update your preference to go paperless and opt out of receiving a printed copy of your pay stub.
3. Click **Return to Select Job Title** to select a different Job Title on the **Select Job Title** page.

The screenshot shows the 'Direct Deposit' section for a 'NYS EMPLOYEE'. It includes a table of direct deposit details and three links: 'Opt In/Out of Printed Pay Stubs', 'Return to Select Job Title', and 'Return to NYS Payroll Online'. Red arrows labeled 1, 2, and 3 point to the table, the 'Opt In/Out of Printed Pay Stubs' link, and the 'Return to Select Job Title' link, respectively.

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Direct Deposit
NYS EMPLOYEE

Please review your direct deposit information.

Account Type	Routing Number	Account Number	Deposit Type	Amount or Percent	Deposit Order
Checking	026013673	*****	Balance		999

[Opt In/Out of Printed Pay Stubs](#)

[Return to Select Job Title](#)

[Return to NYS Payroll Online](#)

NOTE: Further information about going paperless and opting out of receiving a printed copy of your pay stub, can be found in the NYSPO [Go Paperless](#) job aid.

4. For security reasons, your account number is masked.
5. If you need to view your account number, you can do so by clicking on the link under Account Type.

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[New Window](#) [http](#)

Direct Deposit
 NYS EMPLOYEE

Please review your direct deposit information.

Direct Deposit Detail ?

Account Type	Routing Number	Account Number	Deposit Type	Amount or Percent	Deposit Order
Checking	026013673	*****	Balance		999

[Opt In/Out of Printed Pay Stubs](#)

[Return to Select Job Title](#)
[Return to NYS Payroll Online](#)

6. Your account number will appear unmasked.
7. Click **Return to Direct Deposit** to select another account.

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Direct Deposit
Direct Deposit Detail
 NYS EMPLOYEE

Your Bank Information

Routing Number: 026013673 [View check example](#)

Distribution Instructions

Account Number: 000123456789 ← **6**

Account Type: Checking

Deposit Type: Balance

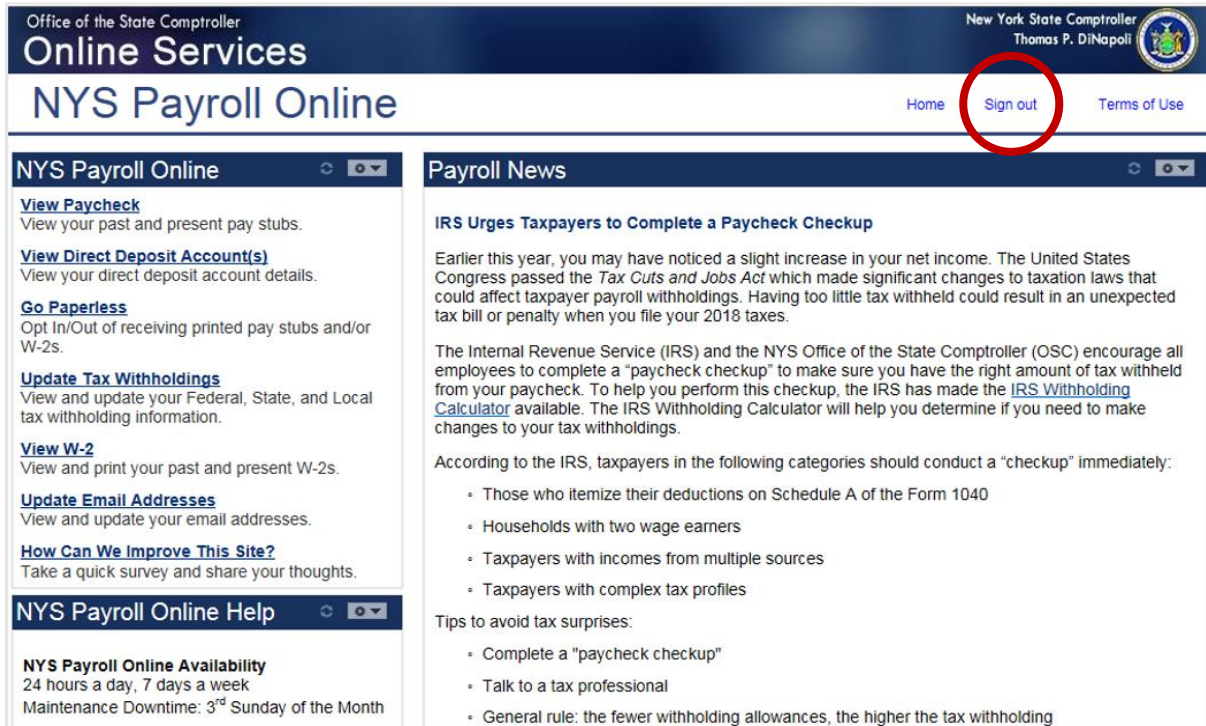
Amount or Percent:

Deposit Order: 999

[Return to Direct Deposit](#) ← **7**

Sign Out

For security purposes, you should always **Sign out** of NYSPPO when you are finished viewing or updating your payroll information. **Close** all open browser windows when finished. Your pay stub or W-2 will remain open until you close the browser window, even if you log out or are timed out of NYSPPO.



The screenshot shows the NYSPPO Online Services interface. At the top, the header includes the Office of the State Comptroller and the New York State Comptroller Thomas P. DiNapoli. The main navigation bar features 'Home', 'Sign out' (circled in red), and 'Terms of Use'. The page is divided into two main sections: 'NYS Payroll Online' and 'Payroll News'. The 'NYS Payroll Online' section contains links for 'View Paycheck', 'View Direct Deposit Account(s)', 'Go Paperless', 'Update Tax Withholdings', 'View W-2', 'Update Email Addresses', and 'How Can We Improve This Site?'. The 'Payroll News' section features an article titled 'IRS Urges Taxpayers to Complete a Paycheck Checkup', which discusses the Tax Cuts and Jobs Act and provides a list of categories for taxpayers to conduct a 'checkup' immediately. The categories include those who itemize deductions, households with two wage earners, taxpayers with multiple income sources, and those with complex tax profiles. Below the categories, there are tips to avoid tax surprises, such as completing a 'paycheck checkup', talking to a tax professional, and following the general rule that fewer withholding allowances result in higher tax withholding.

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