

NEW YORK LOCAL GOVERNMENT ASSISTANCE CORPORATION
POLICY - LOBBYING CONTACTS

1. Introduction

This policy is adopted by the New York Local Government Assistance Corporation (LGAC) as required by Public Authorities Law section 2987. Section 2987 requires that (1) every state authority shall maintain a record of all lobbying contacts made with such authority, (2) every member, officer or employee of a state authority who is contacted by a lobbyist shall make a contemporaneous record of such contact, and (3) every state authority shall adopt a policy implementing the requirements of this section. LGAC members, officers and employees conducting LGAC business are to be familiar with this policy and act in compliance with its provisions.

2. Definitions.

For the purposes of this policy, the terms “lobbyist,” “lobbying,” and “contact” shall have the definitions set forth in Public Authorities Law section 2987(1).

3. Implementation.

(a) Any LGAC member, officer or employee contacted by a lobbyist shall make a contemporaneous record of such contact containing the day and time of the contact, the identity of the lobbyist and a general summary of the substance of the contact. Public Authorities Law § 2987(3).

(b) All LGAC members, officers and employees shall promptly deliver all such records to LGAC’s Secretary. Public Authorities Law § 2987(2), (4).

(c) LGAC's Secretary shall maintain such records for not less than seven years in a filing system designed to organize such records in a manner so as to make such records useful to determine whether the decisions of LGAC were influenced by lobbying contacts. Public Authorities Law § 2987(2), (4).