

Statewide Financial System (SFS) Program

Key Stakeholder Meeting

Tuesday, February 16th, 2010

Agenda

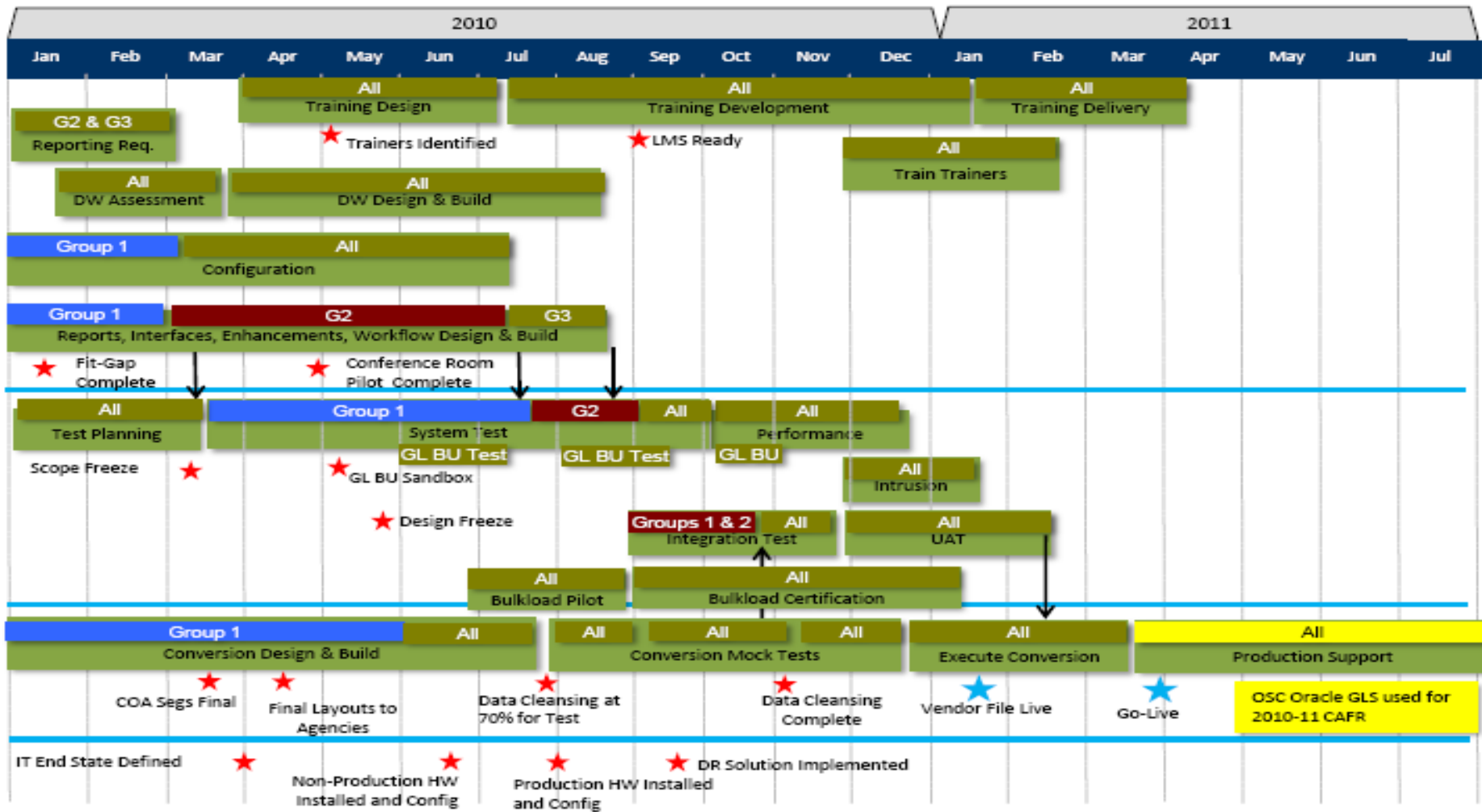
- SFS Roadmap
- Agency Interface Development and Implementation Guide
- SFS Steering Committee
- Enterprise Secure File Transfer
- SFS Next Steps/Q and A

SFS Roadmap

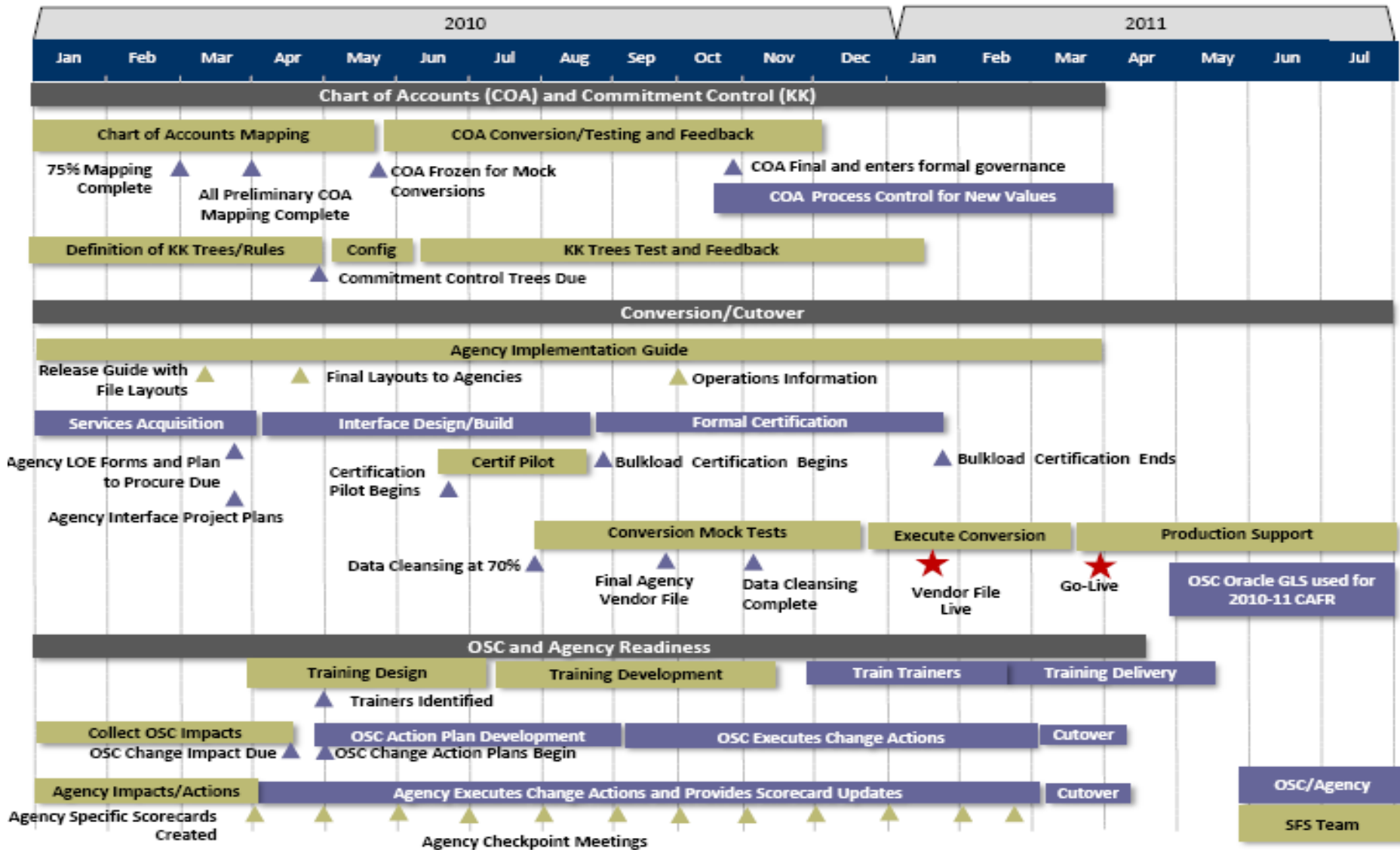
Daniel Keene (Deloitte Project Manager)

Rich Lulie (IBM Project Manager)

SFS Team Delivery Roadmap



Stakeholder Delivery Map



Agency Interface Development and Implementation Guide

Mary Acquaviva (SFS Organizational Readiness Lead)

Agency Interface Procurement Process

Components	Using New Procurement	Using Internal Resources	Using Existing Contractors	Due Date
Project Plan	X	X	X	To the SFS PMO by March 26, 2010
Level of Effort (LOE)	X	X	X	Agencies interfacing their existing feeder systems or legacy FMS should submit LOE forms to SFS Help Desk by March 26, 2010
Plan-to-Procure (PTP)	X			Submit PTP to CIO/OFT along with the SFS -approved LOE by March 26, 2010

Agency Implementation Guide

Next Release Scheduled for Early March 2010

Includes:

Direct Entry

- Direct entry solution
- Scope of transactions that will be supported

Final Interface Formats

- Updates to bulkload layouts
- Contracts Master File layouts

Infrastructure for File Transmission

- Agency infrastructure requirements for bulkload file transmission

Phase 1 Agencies

- Phase 1 Agency requirements for go-live as SFS FMS users

Agency Certification

- Updated timeline to assist Agencies in preparing for certification (more details to be provided in Spring release)

Vendor File

- High-level timeline for cutover to Master Vendor File
- Transition from TIN to Vendor ID as match key

Training

- High-level timeline to assist Phase 1 Agencies in preparing for training (more details to be provided in Spring release)

Spring 2010	Fall 2010
<ul style="list-style-type: none"> ▪ Chart of Accounts ▪ Security ▪ Reporting ▪ Bulkload Certification Process and Procedures 	<ul style="list-style-type: none"> ▪ Agency Training ▪ Help Desk Support ▪ Go Live/Cutover

SFS Steering Committee **Nominations**

Mahesh Nattanmai (SFS Business Operations Manager)

SFS Steering Committee Overview

On January 22nd, the SFS Governance Board reached out to your agency to secure nominations for SFS Steering Committee members

- Provide the SFS Governance Board and Program Director with strategic, visionary advice and consultation
- Ensure alignment among SFS' sponsoring agencies (DOB, OSC and OCIO/OFT), the SFS Team and operating/stakeholder agencies throughout the State
- Identify important agency risks and issues
- Work toward consensus recommendations with other members to reach mutually-acceptable outcomes

SFS Steering Committee Nominations

The SFS Steering Committee will be comprised of twenty members.

Department of Correctional Services

Department of Environmental Conservation

Department of Labor

Department of Taxation and Finance

Department of Transportation

Division of Criminal Justice Services

Division of the Budget

Governor's Office of Employee Relations

Office for Technology

Office for Temporary Disability Assistance

Office of Courts Administration

Office of General Services

Office of Mental Health

Office of Parks, Recreation and Hist. Preservation

Office of the State Comptroller

State Education Department

Enterprise Secure File Transfer: Using Tumbleweed Edge and Secure Transport

Susan Hedderman (SFS Help Desk Manager)
Andy Marriner (SFS CAS Operations)

Concerns with the Current FTP Server

- Prone to failed transmissions causing frustration and service delays
- Based on older technology and design; increases risk to agency of breach or compromised data while limiting flexibility
- Complex account creation & administration does not position OSC for quick and efficient customer service
- Originally based on the old “flat” single-tier network; lacks ability to properly fit into the newer four-tier design used currently at OSC

FTP Process

- Agencies send bulkload files to OSC
- OSC sends output files to agencies
- All files are encrypted

Tumbleweed FTP Server Technical Benefits

- Appliance based
 - Patches and updates are available as a single unified update for the OS and application
 - New multi-processor based device can scale to meet customer needs for the foreseeable future

- Updated encryption (PGP) software
 - Incorporates newest algorithms for greater compatibility and has full vendor support

- Application and account-based
 - Continuous monitoring of account folders event driven; no time- based actions needed
 - Each account and its process discrete; if one process fails, it affects only the account to which it services

Benefits to Agency Users

- Few decryption failures for inbound/outbound file processing
- More secure document transmission
- New hardware/software facilitates more efficient file transfers

Agency Conversion Procedures

- Identify agency liaison
 - Contact their OSC liaison counterpart and work out details of how to proceed
 - Agency and OSC liaisons will work together to coordinate the conversion

- Provide information to OSC
 - Name, e-mail address, and phone number of agency contacts who will assist and test
 - Group e-mail address for server communication
 - Date to cut over to production

- Identify preferred connection protocol: HTTPS, SFTP

- Target cut-over completion date is June 2010

Further details are available by contacting helpdesk@osc.state.ny.us or call (518) 408-4672

SFS Next Steps and Q/A

Rob Weaver (SFS Communications Coordinator)

SFS Next Steps

Agency Action Items

- **Agency COA Mapping was due:**
February 12th
- **KK Exercise & Preliminary KK Trees due :**
March 5th
- **Submit PTP statement to CIO/OFT:**
March 26th
- **Submit LOE form to SFS Help Desk:**
March 26th
- **Submit Project Plan to SFS PMO:**
March 26th

Upcoming Meetings

- **Agency KK Design Working Sessions:**
February 8th – March 4th
- **ET Reporting Requirements Review Session (OGS, DOCS, UCS):**
February – early March
- **ET Assessment of Agency's AR / Billing / Revenue Systems Agency Meetings:**
February 16th – March 10th
- **Next Key Stakeholder Meeting:**
March 16th

Questions

