

Dear Agency Coordinator,

Recently your Agency attended meetings held by the NYFMS and FOCAS Project Teams relating to the Statewide COA, where information was presented about requirements gathered for additional chartfields, as well as, Statewide KK (budget checking) design which included plans for Cost Center Mapping for both Phase 1 and Bulkload agencies. As communicated to agencies on Thursday, October 22<sup>nd</sup>, the NYFMS and FOCAS Project Teams have now merged to form the Statewide Financial System (SFS) Program. This initiative will allow us to combine and leverage the experience and subject matter expertise of Statewide COA and KK, as we move forward with the next planned activity for the COA Cost Center Mapping. To initiate this process a series of Cost Center Mapping Kickoff Sessions will be held the **week of November 2** that will:

- Present the results of the Agency COA Exercise that defined additional chart fields;
- Present updated Program Reporting and Commitment Control (KK) Trees;
- Explain the Cost Center Mapping Process;
- Introduce the Mapping Tool and walkthrough examples; and
- Discuss Projected Timeline and Next Steps.

Attendance at one of the Kickoff Sessions is mandatory and should include individuals from your agency who participated in the previous COA and KK Design sessions and will be responsible for Cost Center mapping. It is critical that agency staff attending the session have COA and budgetary control knowledge (**see table below for details – Agency Cost Center Mapping Kickoff Session Schedule**).

The SFS Program is currently evaluating the projected timeline for related efforts and will have more information for agencies in the Kickoff Session about next steps related to Agency Operating Budgets – KK Design sessions and similar meetings previously discussed with agencies.

#### **Agency Cost Center Mapping Session Kickoff Schedule**

The sessions will be conducted from **9am to Noon** at **SFS in Training Room D**, located in Building 4 of the Harriman State Office campus, please confirm your attendance at (518) 485-5363 or [feedback@nyfms.state.ny.us](mailto:feedback@nyfms.state.ny.us). If your agency staff is unable to attend on the date assigned, select one of the other two session dates and times and contact SFS via the above mentioned telephone number or e-mail address and provide the new date. *Note:* Dial-in access along with meeting content, will be made available upon request for agencies that are unable to attend due to travel.

<b>Tuesday – November 3</b>
Commission on Quality of Care and Advocacy for Persons with Disabilities
Department of Health
Developmental Disabilities Planning Council
Office of Alcoholism and Substance Abuse Services
Office of Children and Family Services
Office of Mental Health
Office of Mental Retardation and Developmental Disabilities
Office of National and Community Service
Office of Temporary and Disability Assistance
Office of the Medicaid Inspector General
Board of Elections
Consumer Protection Board
Department of Labor
Department of State
Division of Alcoholic Beverage Control
Division of Veterans Affairs'
Education Department
Governor's Office of Regulatory Reform
Higher Education Services Corporation
Office for the Aging
Office of General Services
Public Employment Relations Board
Unified Court System - Office of Court Administration
Workers' Compensation Board

<b>Wednesday – November 4</b>
Authority Budget Office
City University of New York
Department of Agriculture and Markets
Department of Audit and Control - Office of the State Comptroller
Department of Environmental Conservation
Department of Motor Vehicles
Department of Transportation
Division of Human Rights
Division of the Budget
Executive Chamber
Governor's Office of Employee Relations
Greenway Heritage Conservancy for the Hudson River Valley
Hudson River Valley Greenway Communities Council
Judicial Commissions (Judicial Conduct, Judicial Nominations, Judicial Screening)
Office for Technology
Office of Parks, Recreation and Historic Preservation
Office of the Inspector General
Office of the Lieutenant Governor
Office of the Welfare Inspector General
Crime Victims Board
Division of Criminal Justice Services
Division of Housing and Community Renewal

<b>Thursday – November 5</b>
Division of Military and Naval Affairs
Division of Parole
Division of Probation and Correctional Alternatives
Division of State Police
Office for the Prevention of Domestic Violence
Office of Homeland Security
State Commission of Correction
Department of Correctional Services
State University of New York
Banking Department
Commission on Public Integrity
Department of Civil Service
Department of Economic Development
Department of Law (Office of the Attorney General)
Department of Public Service
Department of Taxation and Finance
Division of Tax Appeals
Division of the Lottery
Insurance Department
Office of Real Property Services
Racing and Wagering Board
Adirondack Park Agency
Interest on Lawyer Account
Council on the Arts

We appreciate your continued support and commitment to the SFS Program.

Sincerely,

SFS Program Team