AC 3256-S (Effective 1/12)  STATEMENT OF STATE CORPORATE				
State				
of New York	IKA	AVEL CARD CHARG	<b>5</b> E3	
		Submit with expense report		
Name	1	Travel Start Date 2	Travel End Date 3	
Date		Vendor Name	Amount	
4		(5)	6	

Total State Corporate Card Charges (Report on AC 132-S in Section 2C)

Reference	Name	Description
1	Name	Traveler's first and last name
2	Travel Start Date	Date of the first day of travel
3	Travel End Date	Date of the last day of travel
4	Date	Date of charge
5	Vendor Name	Name of vendor where travel card was used
6	Amount	Amount of charge
7	Total State Corporate Card Charges	Sum of all amounts in box 6