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BARBARA J. FIALA  
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J. DAVID SAMPSON  
Executive Deputy Commissioner

June 4, 2012

Ms. Carmen Maldonado, Audit Director  
Office of the State Comptroller  
123 William Street-21<sup>st</sup> Floor  
New York, NY 10038

Re: 2011-F-26 Final Audit Report

Dear Ms. Maldonado:

This letter is in reference to the New York State Comptroller's audit report number 2011-F-26, Revenue Collection and Reporting Follow Up.

We have reviewed the findings and recommendations in the audit report. We believe the results show that since the original audit, we have taken appropriate actions to account for the revenue we collect and to provide timely reports of accountability over the receipts. We have implemented procedures to eliminate deposit delays and improve the timeliness of deposits for checks. Based on recent Department projects and initiatives the following updates are provided for recommendations 2, 7, and 9.

**Recommendation 2:** *Work with OSC to develop and implement revenue-reporting procedures that would minimize OSC's need to reconcile differences between the Department's reported revenue collections and the amounts deposited in the Department's local bank accounts.*

The department is currently working with OSC to install Wells Fargo SafeVantage machines and remote deposit scanners in the central offices and district issuing offices. This will reduce the timing issues between the certification and bank deposits.

**Recommendation 7:** *Ensure that all offices report their revenue collections to the Revenue Accounting Unit on a daily basis.*

The central offices will be able to report daily revenue collections once they join the payment modernization project noted in the "Agency Action" in Recommendation #5. This will be accomplished in a future phase of this project.

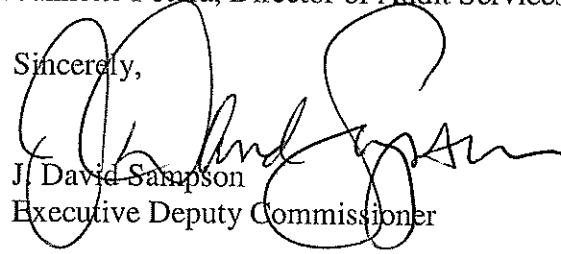
**Recommendation 9:** *Consolidate the Department's various local bank accounts.*

The department plans to consolidate bank accounts with the implementation of the Wells Fargo SafeVantage machines and RDC scanners. The department plans to begin installing these products in June 2012.

We will continue to address the outstanding issues noted in the audit report.

We appreciate the improvement opportunities provided in the audit. If you have any questions concerning our response to this audit, please contact Jannette Potera, Director of Audit Services.

Sincerely,



J. David Sampson  
Executive Deputy Commissioner