



OFFICE OF THE STATE COMPTROLLER
Steven J. Hancox, Deputy Comptroller
Division of Local Government
and School Accountability

Advanced Accounting School
(Accounting Principles and Procedures)

To register, please complete the registration form below and return it at **least three weeks** before the class. This will permit sufficient time for you to receive your textbook by mail and to review it before attending. Since payment is required, you must print and mail the registration form with the payment (**Voucher or Purchase Order accepted**). Please remember to check the location you wish to attend. **Registrations are accepted on a first come first served basis and class size is limited to fifty participants.**

Checks should be payable to the **STATE COMPTROLLER** and mailed with this form to:

Office of the State Comptroller
 Remittance Control - 110 State St., 2nd Floor - Albany, New York 12236

A registration confirmation letter will be mailed to you along with the textbook and directions to the facility. If you have any questions or require a reasonable accommodation, please contact the Training Unit at (518) 473-0005 or e-mail: localtraining@osc.state.ny.us.

Refunds for cancellations will be granted only if OSC is notified at least 7 days prior to the class. Cancellations made after the cut-off date may receive credit towards a future class but will not be eligible for a cash refund.

The Office of the State Comptroller reserves the right to cancel a training school if there is not a sufficient number registered within three weeks of the class. In this event, registrations will be refunded.

Official 1	Official 2
Date:	
Attendee's Name:	
Attendee's Title:	
Address:	
Zip:	Zip:
Municipality:	
Phone Number:	
Email Address:	

PLEASE CHECK LOCATION YOU WISH TO ATTEND

Location	County	Date	Fee – Government Employees	Fee – All Others
<input type="checkbox"/> Town of Geddes	Onondaga	April 24-26, 2012	\$85.00	\$170.00
<input type="checkbox"/> Town of Clifton Park	Saratoga	Oct. 3-5, 2012	\$85.00	\$170.00
<input type="checkbox"/> Town of Pittsford	Monroe	Oct. 16-18, 2012	\$85.00	\$170.00
<input type="checkbox"/> Town of North Hempstead	Nassau	Nov. 14-16, 2012	\$100.00	\$200.00