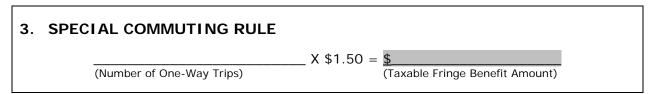
New York State Office of the State Comptroller Bureau of State Payroll Services

Employee Worksheet for Taxable Value of Personal Use of Employer Provided Vehicle Agency Code: _____ Agency Name: _____ SS#: ______

Employee Name:	SS#:	
Please choose one of the 3 options below:		
1. ANNUAL LEASE VALUE METHOD (Most Commonly Used)		
Amount of Personal Use		
	Model: Fair Market Value:	
(Total Miles)	- (Business Miles) = (Personal Usage Miles)	
(*Annual Lease Value)	X <u>(Personal Usage Miles)</u> = (Total Miles) (Amount for Personal Use)	
Gasoline Calculation 5.5¢ X = \$		
Chauffeur Services Total reportable taxable value of Chauffeur minus any reimbursements from employee = \$ Taxable Fringe Benefit Amount – Annual Lease Value Method		
\$\\\ (Amount of Personal Use) + \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		
2. CENTS-PER-MILE RULE VALUATION Commuting Miles/Personal Usage:		
	x = 50.5¢* = \$	
July 1, 2008 – October 31, 2008 x $58.5\phi^{**} = \underline{\$}$ If gasoline is not supplied or reimbursed, use *45.0¢ or **53.0¢ Taxable Fringe Benefit Amt = $\underline{\$}$		



Employee Signature	Date	
Return to your Personnel, Payroll, or Finance Office.		
I certify that the information reported in Option 1 of this form is true, correct and complete to the best of my knowledge and belief.		
*Agency Representative	Date	
Agency Phone #		
* Signature required only if Option 1 is selected.		