ANNUAL LEASE VALUE METHOD

Year: | Make: | Model: | Auto Fair Market Value:

\[
\frac{\text{(Total Miles)}}{\text{(Personal Usage Miles)}} - \frac{\text{(Business Miles)}}{\text{(Total Miles)}} = \frac{\text{(Business Miles)}}{\text{(Total Miles)}} \times \frac{\text{($\text{Annual Lease Value}$)}}{\text{(Total Miles)}} = \frac{\text{(Amt. For Business Use)}}{\text{(Total Miles)}}
\]

*Once the ALV amount is established, use it for the next four years or until the automobile is replaced.

GASOLINE CALCULATION

\[
5.5\% \times \frac{\text{(Personal Usage Miles)}}{\text{(Amount of Gasoline)}} = \frac{\text{(Amount of Gasoline)}}{\text{(Total Cost Gasoline)}} = \frac{\text{($\text{Amount for Business Use}$)}}{\text{(Total Cost Gasoline)}} + \frac{\text{(Amount of Gasoline)}}{\text{(Total Cost Gasoline)}} + \frac{\text{(Chaufeur Amount)}}{\text{(Total Cost Gasoline)}} = \frac{\text{(Taxable Fringe Benefit Amount)}}{\text{(Total Cost Gasoline)}}
\]

FIXED RATE METHOD

\[
\frac{\text{($\text{No. Miles Commuting or Personal Usage Through 3/31/99}$)}}{\text{(Personal Use Value)}} + \frac{\text{(Chaufeur Amount)}}{\text{(Taxable Fringe Through 3/31/99)}} = \frac{\text{($\text{No. Miles Commuting or Personal Usage Effective 4/1/99}$)}}{\text{(Personal Use Value)}} + \frac{\text{(Chaufeur Amount)}}{\text{(Taxable Fringe Effective 4/1/99)}} = \frac{\text{Total Taxable Fringe Benefit Amount)}}{\text{(Total Cost Gasoline)}}
\]

*If gasoline is not supplied or reimbursed, use 27¢ through 3/31/99 and 25.5¢ effective 4/1/99 and after.

SPECIAL COMPUTING RULE

\[
\frac{\text{(No. Trips Commuting - Each Way)}}{\text{(Taxable Fringe Benefit Amount)}} \times \frac{\text{($1.50)}}{\text{(Taxable Fringe Benefit Amount)}}
\]

NOTE TO EMPLOYEE:

COMPLETE AND SIGN THIS FORM AND RETURN IT TO YOUR PERSONNEL OFFICE.

Employee Signature | Date