SUNY System Administration

3320241

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OSC Use Only:	
Reporting Code:	
Category Code:	

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: State University of New York Agency Code: Contract Number: C002896 Contract Term: February 1, 2016 – January 31, 2021 Contractor Name: SUNY Central Administration Contractor Address: 353 Broadway, Albany, NY 12246 Description of Services Being Provided: SUNY Academic Programs & Projects in Ankara, Turkey							
Scope of Contract (Choose one that best fits): Analysis							
Data Processing ☐ Computer Programming ☐ Other IT consulting ☐ Engineering ☐ Architect Services ☐ Surveying ☐ Environmental Services ☐ Health Services ☐ Mental Health Services ☐ Accounting ☐ Auditing ☐ Paralegal ☐ Legal ☐ Other Consulting ☒							
Employment Category	Employment Category Number of Employees Number of Hours Worked the Contract						
27-2012.03	1	Monthly payments	\$71,832.00				
27-2012.03	1	Monthly Payments	\$43,021.16				
21-2012.00	· · · · · · · · · · · · · · · · · · ·	Working Fayinonia	Ψ10,021.10				
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T. 1.1.1							
Total this page							
Grand Total	2	Monthly payments	\$114,853.16				
Name of person who prepared this report: Jessica Healy Jessica Healy Preparer's Signature: Digitally algred by Assacia Healy Digitally algr							
Title: Deputy Operations Manager, SUNY							
System Administration, Research Foundation for SUNY							
Phone: (518) 434-7217							
Date Prepared: May 4, 2020							

OSC Use Only:	
Reporting Code:	
Category Code:	

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: S Contract Number: C002944 Contract Term: April 1 ,2018 – Mar Contractor Name: SUNY Central A Contractor Address: 353 Broadwa Description of Services Being Prov	rch 31, 2021 Administration y, Albany, NY 1224	6	ency Code:
Scope of Contract (Choose one that Analysis	earch	☐ r IT consulting ☐ Environmental Service Other Consulting ☑	
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
15-1199.12	9	Contract Terms	\$100,000.00
15-1122.00	3	Contract Terms	\$30,600.00
15-1134.00	3	Contract Terms	\$7,761.66
19-3032.00	1	Contract Terms	\$61,124.96
<i>a</i>			
			
			,
Total this page			-
Grand Total	16		\$199 486 62

Preparer's Signature:	Jessica	Healy	DN: emulessica Heaty, e=The Research Four eurSPO, emolisiessica heaty@rismy.edu, cr Lacation: Albary, NY Data: 2020.05.12 16.18.29 -04'00'	distion for SUNY US
Title: Deputy Operations Manager, SUNY			 -	
System Administration, Research Foundation for		•		
SUNY				
Phone: (518) 434-7217				
Date Prepared: May 1, 2020				•

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OSC Use Only:	
Reporting Code:	
Category Code:	

State Consultant Services

Contractor's Annual Employment Report				
Report Period: April 1, 2019 to March 31, 2020				
Contracting State Agency Name: SUNY Central Administration Agency Code: Contract Number: C002969 Contract Term: July 1, 2016 to June 30, 2021 Contractor Name: SUNY Central Administration Contractor Address: 353 Broadway, Albany, NY 12246 Description of Services Being Provided: SUNY Academic Programs & Projects in Mexico				
Scope of Contract (Choose one that best fits): Analysis				
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract	
43-6011.00	1	Monthly Payments	\$33,936.00	
Total this page				
Grand Total	1	Monthly Payments	\$33,936.00	
Name of person who prepared this Preparer's Signature: Title: Deputy Operations Manager System Administration, Research F SUNY Phone: (519) 434, 7317	, SUNY	^{aly} Jessica Healy	Digitally signed by Jersica Healy Dist children and Belley, or the Research Foundation by Dist children and Properties and Significantly edu, c=US Construct Albany Date: 2093.05.12 16:15.29 -0=V07	

Preparer's Signature:	Jessica	Healy	DN: cn=Jesses Healy, o=The Research Foundation for SUNY, ou=SHO, emain;esses healy@risuny.edu, c=US Location; Abbany, NY Date: 2020.05.12 16:15:29 -04*00*
Title: Deputy Operations Manager, SUNY			
System Administration, Research Foundation for			
SUNY	~		
Phone: (518) 434-7217			
Date Prepared: May 1, 2020			

OSC Use Only:	
Reporting Code:	
Category Code:	

	State Consultant S	•		
Contract	tor's Annual Empl	oyment Report		
Report Per	iod: April 1, 2019 t	o March 31, 2020		
Contracting State Agency Name: S Contract Number: C003043 Contract Term: 4/20/2016 to 09/ Contractor Name: Research Founda Contractor Address: 35 State Stre Description of Services Being Prov	24/2020 ition of SUNY on beha et, Albany, NY	alf of 655 System Admin	ncy Code: istration-Provost	
Data Processing	arch	r IT consulting Environmental Service Other Consulting	es a Amount Payable Under	
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract	
11-9199.00 Managers, All Other 7 2,523 \$206,893.19				
Total this page	7	2,523	\$206,893.19	
Grand Total	7	2,523	\$206,893.19	
Name of person who prepared this Preparer's Signature: Yyulli Title: Human Resources and Payroll Date Prepared: 5/11/2020	Persowity_	kowitz one #: (518) 434-7083	3	
Use additional pages if necessary)			Page 1 of 1	

New York State Consultant Services Contractor's Annual Employment Report

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: SUNY System Administration

Contract Number: C003109

Agency Business Unit: SNY01

Contract Term: 10/01/2017 to 09/30/2022

Agency Department ID: 33)024/

Contractor Name: FLUENT CONSULTING CORPORATION

Contractor Address: 325 DELAWARE AVENUE, SUITE 210, BUFFALO, NY 14202

Description of Services Being Provided: WHOLESALE ELECTRICITY PROCURMENT &

CONSULTING SERVICES

Scope of Contract (Choose one that best fits):				
☐ Analysis ☐ Evaluation ☐ Res	search 🔲 Trai	ning		
☐ Data Processing ☐ Computer Pro	☐ Data Processing ☐ Computer Programming ☐ Other IT consulting			
☐ Engineering ☐ Architect Services	☐ Surveying	☐ Environmental	Services	
☐ Health Services ☐ Mental Health	Services			
☐ Accounting ☐ Auditing ☐ Par	ralegal 🔲 Leg	al 🛛 Other Consul	ting	
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract	
15-1132.00 Software Architect	0.34	36.00	\$3,780.72	
15-1196.06 Database Architect	0.33	50.00	\$5,251.00	
15-1134.00 Web Developer	0.33	35.00	\$3,675.70	
15-1131.00 Programmer Analyst	2.00	110.00	\$11,552.21	
17-2199.03 Energy Engineer	2.00	270.00	\$28,355.42	
13-1199.00 Business Operations Specialist	0.50	92.00	\$9,661.84	
11-1021.00 Operations Manager	0.50	50.00	\$5,251.00	
13-1161.00 Project Manager	0.50	100.00	\$10,502.00	
43-9199.00 Office Administrator	1.50	40.00	\$4,200.80	
13-2011.01 Staff Accountant	1.00	40.00	\$4,200.80	
	0.00	0.00	\$0.00	
	. 0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
Total this Page	9.00	823.00	\$86,431.49	
Grand Total	9.00	823	\$86,431.49	

name of p	erson wno p	repared this re	eport: Michael J	. Mastrojanni
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Phone #: (716) 842-1710 Ext.

200

Preparer's Signature:

Title: President

Date Prepared: 05/15/2020

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OSC Use Only:	
Reporting Code:	
Category Code:	

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: Contract Number: C003166 Contract Term: July 1, 2016 – Sep		New York _ Age	ency Code:
Contract Term. July 1, 2010 – Sep			
Contractor Address: 353 Broadwa		6	
Description of Services Being Prov			Prevention Project
<u> </u>			
·			
Scope of Contract (Choose one tha Analysis	search	Triconsulting Criticonsulting	es 🗆
Health Services Mental Health S			
		Other Consulting 🛛	•
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
		Schedule of	
13-1151.00	1	Payments	\$25,000.00
			•
			-
Total this page			
Grand Total	1	<u> </u>	\$25,000.00
Name of the second seco			Digitally sigmed by Jossica Healy
Name of person who prepared this Preparer's Signature:	report: Jessica He	^{aly} Jessica Healy	DIV: cn=Jessica Heaty, o=The Research Foundation for SUNY, ou=SPO, emain essica.heaty@rtsuny.edu, c=US Lecution: Altumy, NY
Preparer's Signature: Title: Deputy Operations Manager			DEE: 7020 US.12 16:15'57 40'UF
System Administration, Research SUNY		·	·
Phone: (518) 434-7217			
Date Prepared: May 1, 2020			

New York State Consultant Services Contractor's Annual Employment Report

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: SUNY System Administration				
Contract Number: C003290 Agency Business Unit: SNY01				
Contract Term: 10/26/2017 to 10/25/2020 Agency Department ID:				
Contractor Name: Abrams, Fensterm	an, Fensterman	, Eisman, Formato, F	errara, Wolf &	
Carone LLP				
Contractor Address: 3 Dakota Drive,	·	•		
Description of Services Being Provide	ed: Handling of	litigation and advising	on affect of SUNY's	
decisions on local communities.				
Same of Contract (Change on that h		· · · · · · · · · · · · · · · · · · ·		
Scope of Contract (Choose one that b Analysis Evaluation Re	· —	ining		
☐ Data Processing ☐ Computer Pro		Other IT consulting		
☐ Engineering ☐ Architect Services		•	Saniras	
Health Services Mental Health			061 11003	
	ralegal 🛛 Leg	jal 🔲 Other Consul	ting	
	Number of	Number of	Amount Payable	
Employment Category	Employees	Hours Worked	Under the Contract	
23-1011	9.00	321.70	\$118,657.69	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
	0.00	0.00	\$0.00	
Total this Page	9.00	321.70	\$ 0.00	
Grand Total	9.00	321.70	\$118,657.69	
Name of person who prepared this re	port: Howard Fen	ısterman		
Title: Managing Partner Phone #: 516-3282300				
Preparer's Signature:				
Date Prepared: 5/18/2020				

(Use additional pages, if necessary)

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OSC Use Only:	
Reporting Code:	
Category Code:	

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: State University of New York Agency Code:
Contract Number: C003385
Contract Term: 7/01/2018 to 06/30/2021
Contractor Name: Research Foundation of SUNY on behalf of 655 System Administration-Provost Contractor Address: 35 State Street, Albany, NY
Description of Services Being Provided: SUNY'S Got Your Back: Powered by the Office of Victim Services Initiative

Scope of Contract (Choose one that Analysis	arch	r IT consulting [es 🗆
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
11-9199.00 Managers, All Other	11	11,910	\$535,672.78
Total this page	. 11	11,910	\$535,672.78
Grand Total	11	11,910	\$535,672.78

Use additional pages if necessary)

Date Prepared: 5/11/2020

Title: Human Resources and Payroll

Name of person who prepared this report; Lynda Peckowitz

Preparer's Signature: Dyndu Pickouita

Phone #: (518) 434-7083

New York State Consultant Services Contractor's Annual Employment Report

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency	Name: SUNY	System Administration
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Contract Number: C003607

Agency Business Unit: SNY01

Contract Term: 12/12/2019 to 03/31/2020

Agency Department ID: 33244

Contractor Name: Melty Cone LLC

Contractor Address: 35 Prospect Park SW Brooklyn, NY 11215

Description of Services Being Provided: Video production services. We

advertising/marketing/commercial videos for SUNY Online.

Scope of Contract (Choose one that b	· · · · · · · · · · · · · · · · · · ·		
☐ Analysis ☐ Evaluation ☐ Re	search 🔲 Trai	ining	
☐ Data Processing ☐ Computer Pro	ogramming 🔲	Other IT consulting	
☐ Engineering ☐ Architect Services	□ Surveying	☐ Environmental	Services
☐ Health Services ☐ Mental Health	Services		
☐ Accounting ☐ Auditing ☐ Pa	ralegal 🔲 Leg	al 🛛 Other Consul	ting
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
Producers and Directors	3.00	202.00	\$39,700.00
Film and Video Editors	1.00	53.00	\$8,000.00
Multimedia Artists and Animators	3.00	17.00	\$4,650.00
Camera Operators, Television, Video, and Motion Picture	5.00	60.00	\$11,900.00
Actors	19.00	35.00	\$7,040.00
Sound Engineering Technicians	3.00	14.00	\$3800.00
Makeup Artists, Theatrical and Performance	1.00	20.00	\$1,200.00
Electricians	5.00	29.00	\$6,700.00
Riggers	4.00	29.00	\$5,900.00
Set and Exhibit Designer	1.00	44.00	\$4,500.00
Production, Planning and Expediting Clerks	7.00	37.00	\$4,840.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	52.00	540.00	\$98,230.00
Grand Total			

Name of person who prepared t	his report: Lucas Chu	
Title: Owner of Melty Cone LLC	\$10	Phone #: 646-926-1900
Preparer's Signature:	Colle	•
Data Propagad: 05/15/2020		

Date Prepared: 05/15/2020

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New York State Consultant Services Contractor's Annual Employment Report

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: Si Contract Number: CM03203 Contract Term: 07/01/2018 to 06 Contractor Name: Heslin Rothenbe Contractor Address: 5 Columbia Cir Description of Services Being Provi related matters	6/30/2023 rg Farley & Mesiti rcle, Àlbany, NY 1	Agency Business Ui Agency Department P.C. 2203	1D: 83300 YI
Scope of Contract (Choose one that Analysis Evaluation R	best fits): esearch	inina	
Data Processing Computer F			
☐ Engineering ☐ Architect Service	. •	•	Services
☐ Health Services ☐ Mental Heal			
☐ Accounting ☐ Auditing ☐ F	Paralegal 🛮 🖾 Leg	gal Other Consul	ting
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
23-1011.00 lawyers	1.00	12.20	\$5,571,40
disbursements paid on client's behalf	0.00	0.00	\$2,036.57
	0.00	0.00	\$0.00
<u> </u>	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
· · · · · · · · · · · · · · · · · · ·	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
<u> </u>	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	.1.00	12.20	\$7,607.97
Grand Total	1.00	12	\$7,607.97

Name of person who prepared this report: Samuel J. Duro

Title: Business Manager

Preparer's Signature:

Date Prepared: 05/19/2020

Phone #: 518-452-5600

(Use additional pages, if necessary)

New York State Consultant Services Contractor's Annual Employment Report

Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: SUNY System Administration

Contract Number: PS67887

Agency Business Unit: SNY01

Contract Term: 10 / 19/2019 to 10 124/2022

Agency Department ID:



Contractor Name: Fusco Personnel, Inc.

Contractor Address: 4 Executive Park Dr. Albany, NY 12203

Description of Services Being Provided: Temp Staff

Scope of Contract (Choose one that b	est fits):		
☐ Analysis ☐ Evaluation ☐ Re	search 🔲 Trai	ining	
☐ Data Processing ☐ Computer Pro	ogramming 🔲	Other IT consulting	
☐ Engineering ☐ Architect Services	Surveying	. Environmental	Services
☐ Health Services ☐ Mental Health	Services		• •
☐ Accounting	ralegal 🔲 Leg	al Dther Consul	ting
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
43-4071.00	1.00	168.00	. \$4,193.28
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
·	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
·	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Tota this Page	1.00	168.00	\$4,193.28
Grand Total	1.00	168	\$4,193.28

Ν	lame of	person who	prepared ti	his report:	Theresa A.	Comitale
---	---------	------------	-------------	-------------	------------	----------

Title: Controller

Phone #: 518-869-6100

Preparer's Signature: <u>Three</u> 9. Omtree

Date Prepared: 05/15/2020

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OSC Use Only:	
Reporting Code:	
Category Code:	

Report Per	iod: April 1, 2019 t	o March 31, 2020	
Contracting State Agency Name: S Contract Number: Contract Term: 04/01/2019 to 03 Contractor Name: Research Founda Contractor Address: 35 State Stre Description of Services Being Prov program 2019-2020	3/31/2020 Ition of SUNY on beha let, Albany, NY	alf of 655 System Admin	
Data Processing ☐ Computer Pro Engineering ☐ Architect Services Health Services ☑ Mental Health S	arch	Triconsulting Dervice Environmental Service Other Consulting Dervice	s 🗌
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
11-9199.00 Managers, All Other	7	8,040	\$290,699.30
19-4061.00 Social Science Research Assistants	11	16,154	694,353.17
43-9199.00 Office & Administrative		2.450	440 200 57
Support Workers – All Other 15-1099.00 Computer Specialists,	3	2,150	119,308.57
All Other	6	7,690	284,333.57
15-2041.00 Statisticians	6	9,830	465,999.37
19-3099.00 Social Scientists and Related Workers, All Other	8	15,600	994,419.15
<u> </u>			
			•
Total this page	41	59,464	\$2,849,113.13
Grand Total	41	59,464	\$2,849,113.13
Name of person who prepared this			
Preparer's Signature: Xynd			
Title: Human Resources and Payroll	KH	one #: (518) 434-7083	3
Date Prepared: 5/14/2020			

Use additional pages if necessary)

FORM B	F	0	R	М	В
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OSC Use Only:	
Reporting Code:	
Category Code:	

Contractor's Annual Employment Report						
Report Period: April 1, 2019 to March 31, 2020						
Contracting State Agency Name: Contract Number: Contract Term: April 1 ,2019 – Mar Contractor Name: SUNY Central A Contractor Address: 353 Broadwa Description of Services Being Prov Management System for SUNY Ch	rch 31, 2021 Administration y, Albany, NY 1224 rided: SUNY Charte	6	ency Code:			
	· · · · · · · · · · · · · · · · · · ·	·				
Data Processing	search	☐ r IT consulting ☒ Environmental Service Other Consulting ☐	,			
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract			
15-1199.12	9	Above Contract Term	\$100,000			
Total this page						
Grand Total	9	Above Contract Term	\$100,000.00			
Name of person who prepared this Preparer's Signature:	,'SUNY	^{aly} Jessica Healy	Digitally eighed by Jervice Henly Digitally eighed by Jervice Henly Digitally eighed healy, or hie Research Foundation for SURY, ear-Sign, email-frester healthgridtumy edu, c-U/S Loadion, Albumy, NY Date: 2800 US, 12 US, 17.99-041007			

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OSC Use Only:		
Reporting Code:		
Category Code:		

State Consultant Services Contractor's Annual Employment Report					
Report Period: April 1, 2018 to March 31, 2019					
		<u> </u>			
Contracting State Agency Name: State University of New York Agency Code: Contract Number: Contract Term: 04/01/2019 to 03/31/2021 Contractor Name: Research Foundation of SUNY on behalf of 655 System Administration-Provost Contractor Address: 35 State Street, Albany, NY Description of Services Being Provided: Charter Schools 18/19					
Scope of Contract (Choose one that best fits): Analysis					
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract		
11-9199.00 Managers, Ali Other 23-1011.00 Lawyers	15	23,205 1,638	\$1,421,652.55 165,854.89		
43-9199.00 Office & Administrative Support Workers – All Other 43-6011.00 Executive Secretaries	1 1,638 56,190.0				
and Administrative Assistants	1	1,638	61,690.39		
Total this page	18	28,119	\$1,705,387.87		
Grand Total	18	28,119	\$1,705,387.87		
Name of person who prepared this Preparer's Signature: Oyyuku Title: Human Resources and Payroll Date Prepared: 5/11/2020	- Peckowitz	kowitz one #: (518) 434-7083	3		
Use additional pages if necessary) Page 1 of 1					

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OSC Use Only:	
Reporting Code:	
Category Code:	

State Consultant Services

Contractor's Annual Employment Report Report Period: April 1, 2019 to March 31, 2020									
					Contracting State Agency Name: State University of New York Agency Code: Contract Number: Contract Term: 04/01/2019 to 03/31/2021 Contractor Name: Research Foundation of SUNY on behalf of 655 System Administration-Provost Contractor Address: 35 State Street, Albany, NY Description of Services Being Provided: Charter Schools 19/20				
					Scope of Contract (Choose one that best fits): Analysis				
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract						
11-9199.00 Managers, All Other 23-1011.00 Lawyers 43-9199.00 Office & Administrative Support Workers – All Other 43-6011.00 Executive Secretaries and Administrative Assistants	15 1	4,420 312 312 312	\$282,608.03 30,522.68 10,343.96 11,356.52						
Total this page Grand Total	18 18	5,356 5,356	\$334,831.19 \$334,831.19						
Name of person who prepared this Preparer's Signature: Synta Title: Human Resources and Payroll Date Prepared: 5/11/2020 Use additional pages if necessary)	Peckowik	owitz one #: (518) 434-7083	Page 1 of 1						

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OSC Use Only:	
Reporting Code:	
Category Code:	

	State Consultant Se	ervices	1	
Contractor's Annual Employment Report				
Report Period: April 1, 2019 to March 31, 2020				
Report Fer	104. April 1, 2019 t	5 Mai Cii 31, 2020		
Contracting State Agency Name: State University of New York Agency Code: Contract Number: Contract Term: 04/01/2019 to 03/31/2021 Contractor Name: Research Foundation of SUNY on behalf of 655 System Administration-Provost Contractor Address: 35 State Street, Albany, NY Description of Services Being Provided: Charter Schools 18/19				
Scope of Contract (Choose one that best fits): Analysis				
Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract	
11-9199.00 Managers, All Other	15	4,420	\$282,608.03	
23-1011.00 Lawyers	1	312	30,522.68	
43-9199.00 Office & Administrative				
Support Workers – All Other	1	312	10,343.96	
43-6011.00 Executive Secretaries and Administrative Assistants	1	312	11,356.52	
Total this page	. 18	5,356	\$334,831.19	
Grand Total	18	5,356	\$334,831.19	
Name of person who prepared this report: Lynda Peckowitz Preparer's Signature:				

Use additional pages if necessary)