



MEETING MINUTES

Date	01/25/2021	Time	1:00 PM
Subject	Agency Session #2	Location	WebEx
Agenda Prepared by	OSC/BFR	Minutes Prepared by	ASK

QUESTIONS

Question/Answer

Question: Software – should we have subscriptions filed under GASB 96 (LexisNexis – GASB 96?)

Answer: OSC had submitted a question to GASB regarding above. Should have response by next working session.

Question: Do utilities like telephone or janitorial fall under GASB?

Answer: If it is strictly providing a service (ex: janitorial services), it is not part of this. There must be an exchange of an asset.

Question: How about software related to a call center system? Our agency uses Verizon's call center solution that includes both usage and annual costs for use of the software related to the system.

Answer: Sounds like it would fall under GASB 96 as it is an IT solution that you are subscribing to. Include in initial inventory.

Question: DASNY manages our on ground tenant leases. All payments are received by DASNY. Do we need to need to list these leases on our report?

Answer: Yes. The agency needs to report these leases. DASNY will not be providing us this information.

Question: Is there a good way to make the distinction as to what is considered a software subscription vs. annual maintenance renewal?

Answer: Look on a contract by contract basis - is the maintenance renewal software owned and needs troubleshooting help or are they providing a service for the length of a contract?

Question: Our agency has contracts with banks for financial and asset custody contracts. Those contracts typically provide access to the bank's portal site which is available on the web. The contract does not grant the agency control of the right-to-use the asset. My assessment is that this doesn't apply to SBITA GASB 96. Does make sense?

Answer: It does not fall under the scope of this since the only access is via web portal.

Question: Our agency had a contract with Dell for laptop and desktop leases. The contract expired a year or so ago. The individual leases under the contract, however, may continue for up to four years after contract expiration. Should we include the contract under GASB 87 even though the contract has technically expired?

Answer: If the leases are still going on, put them through the test of determining if they qualify (non-cancellable period). If either the agency or Dell can cancel at any time, it would no longer be considered a short term lease.

Follow up: But I thought if it was likely you're going to continue, it should be included. Yes? **Answer:** If both parties have option to cancel at any time, then those periods are not included. **Follow up:** So to be clear, while it's in Holdover, it would not be included?

Answer: Yes

Question: Will leases that are payed up front and have no more upcoming payments be part of this reporting?

Answer: They should be reported as part of your initial inventory but make a note about it.



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NOTES

77 people on the call by 1:03pm 88 people

on the call by 1:25pm

- PPP Technical Questions – Submitted to GASB on 1/21. Will report back to agencies when we hear back from them.
- Agencies do not need to report to us leases between agencies. However, you must report all leases between your agency and separate legal entities/public authorities (i.e. SUNY, CUNY, PBC, public authorities). If you have questions on whether or not a lease is “interagency”, please reach out to us.
- Walk through of OSC’s GASB Standards webpage. <https://www.osc.state.ny.us/state-agencies/guidance/new-gasb-standards>
 - The webpage has some helpful tools to aid in your determination if an agreement meets the definition of a lease – GASB’s [Implementation Guide](#) on leases provides Q&A on specific scenarios. Agencies may find similarities in their own agreements to help determine if they fall within the scope of 87.
- Reminder to agencies – Please keep BFR in the loop as much as possible if you cannot hit the submission deadline.
- BFR sent out minutes from last week’s session. Contact BFR if you did not receive them.