



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street - Mail Drop 5-6, Albany, New York 12244-0001

Adjustment Report Label RS 2050-A

(Rev. 2/12)

PLEASE COMPLETE THE FOLLOWING

EMPLOYER NAME _____ REPORT CODE 0 _____

EMPLOYER CODE _____

TODAY'S DATE

MO	DA	YR

PLEASE DO NOT WRITE IN BOX BELOW

BEFORE YOU MAIL:

- Totals on this label should only reflect amounts on the attached RS 2050's.
- Are all negative entries on RS 2050 enclosed in parenthesis?
- Are positive and negative entries shown on separate lines?
- Have you enclosed your check for additional contributions reported?
- Is your check payable to either "New York State and Local Employees' Retirement System" or "New York State and Local Police and Fire Retirement System"?
- REMEMBER: Do not make negative entries to the Contribution Adj. column on RS 2050. For refunds, see instructions on reverse of RS 2050.

Total Days Adj. _____

Total Days Should Be _____

Total Salary Adj. _____

Total Salary Should Be _____

Total Cont. Adj. _____

Total Cont. Should Be _____

Total Report Check Amount _____

Number of Pages This Report _____

REPORT SEQUENCE # _____
 STANDARD JOB: DDADJUST
 BATCH NAME: DD _____ Date _____
 OPERATOR: _____ Date _____
 VERIFIER: _____ Date _____

INSTRUCTIONS FOR COMPLETING ADJUSTMENT REPORT LABEL (RS 2050-A)

EACH REPORT CODE MUST BE REPORTED SEPARATELY.

DO NOT MAKE NEGATIVE ENTRIES TO THE CONTRIBUTION ADJ. COLUMN ON RS 2050. FOR A REFUND, SEE INSTRUCTIONS ON REVERSE OF RS 2050.

- Enter the proper name of the public employer in the space provided.
- Enter your report code (2 digits) in the space provided.
- Enter your employer code (5 digits) in the space provided.
- Enter the date the label is completed in the spaces provided (Today's Date).
- Be sure that each total on RS 2050-A equals the sum of the attached RS 2050 Adjustment Report(s).
- One RS 2050-A may be used for several RS 2050's as long as the report code is the same.
- Make a copy of the RS 2050-A.
- Staple the original RS 2050-A to the RS 2050 Adjustment Reports.
- Keep the copy for your records.
- Attach your check for the "Total Contribution Adjustment" amount payable to the New York State and Local Employees' Retirement System or Police and Fire Retirement System.
- Mail the complete package to the address shown on the front of RS 2050-A
- If you have any questions for: Location Codes beginning with 0, 1, 2 or 3 call (518) 473-2407
 Location Codes beginning with 4, 5 or 7 call (518) 474-7730