WHEN SYSTEM WILL AUTOMATICALLY PRORATE
ADDITIONAL SALARY FACTORS MID PAY PERIOD
FOR ANNUAL SALARIED EMPLOYEES

		EMPLOYEE GOING TO				
	STATUS	ACTIVE	LEAVE/ NO PAY	LEAVE/PAY	RETIRED	TERM
E M P L O Y E E C U R R E N T L Y	ACTIVE		PRORATE		PRORATE	PRORATE
	LEAVE/ NO PAY	PRORATE		PRORATE		
	LEAVE/PAY		PRORATE		PRORATE	PRORATE
	RETIRED	PRORATE		PRORATE		
	TERM	PRORATE		PRORATE		